



**Calgary Heritage Authority
Minutes
2015 September 11**



DATE: Friday September 11, 2015

TIME: 11:30 A.M. – 1:30 P.M.

PLACE: Legal Traditions Room, 4th Floor Municipal Building

CHA MEMBERS PRESENT:

REGRETS:

Scott Jolliffe (Chair)
Sarah Meilleur (Vice Chair)
Jim Cullen
Nikolas Marsall-Moritz
Geoff Ellwand
Terry MacKenzie
Jane Kerr
Murray Larkins
Pam Heard

Mike McMordie
Daryl C. Betenia
Joni Carroll

ALSO IN ATTENDANCE:

CHA Office : Josh Traptow

Staff: Michelle Reid, Clint Robertson, Erin Van Wijik, and Loretta Sequeira

CHA2015-76 Opening – Welcome, Attendance, Introductions and Regrets

- Attendance as noted above.
- Volunteer hours were recorded.
- Scott J. welcomed Josh Traptow to the Executive Director role within the CHA office and Clint Robertson to his promotion as Snr. Heritage Planner.

CHA2015-77 Confirmation of the Agenda

Added to the Agenda as CHA2015-79A
Executive Director Report

MOVED BY Jim Cullen and Terry MacKenzie

That the Agenda with additions be approved.	<u>CARRIED</u>
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CHA2015-78 Approval of the previous minutes

MOVED BY Sarah Meilleur and Jim Cullen

That the Minutes of the July 10, 2015 meeting be approved.	<u>CARRIED</u>
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Reported by Scott Jolliffe (Chair) with discussion:

- “Bend in the Bow” - Scott J. and Michele R. attended the stakeholder engagement session.
- “sharing the design” Scott J. will comment on September 15, 2015.
- BA refinery site – Scott to RSVP to attend the event.
- Geoff E. to attend Quarry Trail event.
- Heritage Plaques:
 - Scott attended and presented the plaque for the “100 years of Shagnappi Golf Course. Also presented plaque for the Pryce Jones building downtown Calgary.
 - The pictures of this event will be sent to Josh Traptow to be inserted in the monthly newsletter.
 - Josh T. to maintain a list of plaques presented at events to the inventory list (Josh T. and Clint R. to work on this process).
- Scott J. spoke to Giamarrco representative re plaques for two Victoria Park buildings, also owner of Trend House.
- Historic Calgary Week:
 - 80 people attended the “Tour of Sunalta”.
 - Sarah M. attended the appreciation event for Historic Calgary Week.
- CHA Report:
 - The internal launch of the report took place in mid-August and Astrid was present at this event.
 - Scott J., Josh T. met with Councilor Sutherland with regards to the roll out of the report.
- Met with Rollin Stanley and Whitney Smithers – successful meeting re emerging issues and CHA resourcing.
- Working with CMLC on artifact salvaging project - Cecil Hotel.
- Met with Katherine Hikita Project Manger on the 12 St. SE or Zoo bridge.
- Spoke with Dan Borslein (Parks) regarding Parks initiative to re-purpose bridge material.
- Scott J., Whitney S., Josh T. and Clint R. working on establishing a webpage for CHA.
- Scott J. working with Chris Doer on the possibility of collaboration on the Heritage website.
- Scott J., Jim C., Nikolas M. and Clint R. had a Budget discussion.
- Organizational meeting will be taking place October 19, 2015. Terry M. and Murray L. have confirmed they will continue. Joni C. will not be reapplying.
- Scott J and Jane K. met and had a discussion on board effectiveness.
- Suggestion to bring a representative from OLSH to one of the Heritage Board meetings.

MOVED BY Nikolas Marsall-Moritz and Jim Cullen

That the Chair’s Report be accepted.	
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CARRIED

CHA2015-79A Added to the Agenda
Executive Director (ED) report

Reported by Josh Traptow with discussion:

- Josh T. has set up several one on one meetings with 12 of the 14 Councillors and the Office of the Mayor starting mid October thru early November 2015.
- Working on Communications, Document Management and key messages for the CHA as a whole.
- Putting together speaking notes for Eamons and Enoch building sites.

MOVED BY Sarah Meilleur and Jane Kerr

That the Executive Director's Report be accepted.	
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CARRIED

CHA2015-80 **Public Awareness Committee Report**

Presented by Terry MacKenzie, PAC Chair and Sarah Meilleur with discussion:

- CHA Report
 - One can download an app on iphone to get on the email list and see what CHA is doing
 - The pdf and link to the CHA report has been sent out to all the Councillors and can be found on the CHA website and the Heritage Planning and documents website.
 - The report will be sent out to approximately 2000 people on the mailing list.
 - Bob van Wegen will send the link out to CHI and Century Homes.
- Heritage Matters event is to be held in October 2015.
- Plaques programming
- Heritage Canada Conference – October 22 – 24, 2015 will be attended by 8 CHA Board members.
- Doors Open Calgary a free two day event will be taking place on September 26/27, 2015.

MOVED BY Terry MacKenzie, Nikolas Marsall-Moritz and Jim Cullen

That the report of the PAC committee be accepted.	
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CARRIED

CHA2015-81 **Evaluation and Review Committee Report**

Presented by Jim Cullen (E&R Chair) with discussion:

Jim C. shared a presentation on potential revisions to Calgary Heritage Authority Evaluation and Review framework. As the current system has been in use nearly 10 years, it's time to audit its results to determine how well the system is delivering on its original intent, in accordance with CHA's Strategic Business Plan. There are also challenges in applying some of the existing Criteria for Significance, and opportunities to align the framework with advancing best practices, particularly in evaluation of cultural landscapes.

Jim presented three alternatives and recommended a scope of work which would include auditing results from the existing framework, benchmarking other frameworks for best practices including cultural landscapes, addressing efficiencies in the current E&R process, and applying careful change management to ensure successful implementation of recommendations.

Motion requested by Jim C. and all CHA Board members in attendance in agreement as below:

- Allocation of up to \$10,000 of the 2015 budget and approval to proceed to developing a more detailed project scope and SMART parameters, identifying suitable consultants, finalizing policy and procedural matters and striking a project team.

MOVED BY Sarah Meilleur and Terry MacKenzie

That the report of the E&R committee be accepted.	
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CARRIED

CHA2015-82 Treasurer’s Report

Presented by Nikolas Marsall-Moritz (Treasurer) with discussion:

- Monies spent as of September 11, 2015 is approximately \$31,000.00. This includes:
 - \$500.00 for miscellaneous expenses
 - \$6,500.00 for miscellaneous PAC, plus \$19,500 for the report
 - \$4,500.00 for E&R
- There is approximately \$19,000.00 from the \$50,000.00 budget available for the remainder of 2015.

MOVED BY Geoff Ellwand and Jane Kerr

That the report of the Treasurer’s report be accepted.	
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CARRIED

CHA2015-83 Heritage Planning Staff/Administration Report

Reported by Clint Robertson and Erin van Wijk with discussion:

City Wide Projects:

- Hillhurst Density Bonusing/Transfer – A bonusing report will go to Council in December. Administration is working with consultants to discern the feasibility of an associated heritage density transfer incentive.
- Battalion Numbers designated end of July; Red Cross Children's Hospital approved at Committee, goes to Council on September 28.
- Corridors/Main Streets: Phase 2 begins. Opportunity to discuss heritage retention incentives will occur through the remaining phases.
- Future Designations by end of 2015: Orman & Andersen Residences, Fire Hall #2 & #6, Arnell Block/Smith Residence.
- City wide Heritage Tax incentive program not supported by Finance Dept. , Heritage Planning Admin will explore feasibility of other options.

- City Charter: Heritage Planning Admin has made recommendations and waiting for the rest of the process to unfold.

Development, Building & Land Use applications:

- Kennedy's Garage - 14st & 11av SW DP is in and applicants will be photo documenting before demo. Working with them on interpretive panel, trying to source a historic photo.
- Devenish DP application - for elevator on south façade - working with applicant on details.
- Fire Hall #6 - Change of use to restaurant. Designation coming in December.
- Commercial Bodyworks DP application - for mixed use project - site to be photo documented prior to demo.
- Petro-Fina Bldg DP application - to enclose arcade and remove main floor architectural materials. Heritage comments advised against removal of materials; working with applicant/owner on alternatives.
- Land Use amendment has been received for Wesley United Church. No Admin objection as requested district is in line with surrounding area and policy. Owner has expressed the intent to retain the building and subsequently designate it to transfer unused density on the site.
- Nimmons Residence Land Use amendment – approved at CPC in October with additional open houses September 15 & 22 – will proceed to October 5 Council meeting with a heritage designation in place that will see the building protected upon approval of the land use amendment.
- Black and White Grocery Land Use Amendment – received first reading at Council with second and third readings tabled pending the execution of the agreement to preserve the building.
- Birkenshaw Residence Land Use Amendment – approved at September 16th Council, with agreement in place to designate the house.
- Sevenoaks Land Use Amendment application - under review with Admin working with owner to negotiate concurrent heritage protection for the building.
- Stanley Jones & Balmoral Schools - site visit to see window upgrades and sandstone repairs.
- City Hall restoration project - in project planning stages with Heritage Planning Admin fully involved.

Other:

- Heritage homepage revamped and live on Calgary.ca. Clearly defines the CHA and Planning realms. Text edits to individual pages, with communications team to update when time permits.
- CHI hosting a "Demystifying heritage Designation" workshop November 14 with Heritage Planning Admin participating.
- Artifacts tour: Heritage Planning Admin catalogued all artifacts stored at city sites. List to be shared with CHA.
- Urban Design & Heritage Coordinator is working to fill vacant Heritage Planning position – vacant position to be posted in upcoming weeks.

MOVED BY Sarah Meilleur and Jim Cullen

That the Heritage Planning Staff/Administration Report be accepted.	
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CARRIED

CHA2015-84

Parks Report

Presented by Michelle Reid with discussion:

Identification and Evaluation

Drafts of revised Scarboro evaluations complete
Working on 2 First Nations evaluations

Conservation (and redevelopment)

Bowness

Canoes are in!

Colonel Walker

Stakeholder Session is July 22, 5-7 (includes BA refinery), went well
Next Stakeholder Session is Sept 15, 5-7

Calgary Lawn Bowling Club

Tender out

Century Gardens

Proceed with design work on the fountains

Fire Hall #6

Continue to work on lease

Paskapoo slopes

Trinity application passed
Continuing RFP process to secure a consultant for a DDP

Quarry Road

Open House planned for September 16 – draft to show you

Operations

Central Memorial Park

Discussion of 2016 plant material– we will apply for a provincial grant

McDougal Cairn Site

Met with operations to discuss naturalized landscape – we will apply for a provincial grant

Reader Rock Garden

Met with operations to discuss ongoing deterioration of stone paths

Archaeological Resources and Culturally Significant Areas

Planning continues for Heritage Canada Conference First Nations Day
Blackfoot Confederacy marker in Nose Hill Park
City of Calgary Aboriginal Policy Framework

Designations

Battalion Park Municipal Designation
Working on National application for Battalion Park
Met with Parks Canada regarding Reader Rock Garden

Education and Awareness

Apps for Reader and Central Memorial on hold

Battalion Park celebration was part of Historic Calgary Week
Parks presented Bowness Park as part of Historic Calgary Week and offered Music in the Park at Central Memorial Park over the lunch hour as part of Historic Calgary Week.
Other Cultural Landscapes included in Historic Calgary Week included Reader Rock Garden, Paskapoo Slopes, Union Cemetery, Hose Hill, and Lougheed House Garden Tour.

Equinox celebration at Union Cemetery.

MOVED BY Jane Kerr

That the Parks report be accepted.	
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CARRIED

CHA2015-85 Other Business

- None at this meeting

CHA2015-86 Adjournment

MOVED BY Sarah Meilleur

That the CHA adjourn.	
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CARRIED

Next meeting October 2, 2015 first Friday in the Legal Traditions Room, 4th floor of Old City Hall.

CHA CHAIR

City Wide Policy and Integration