



**Calgary Heritage Authority
Minutes
2015 May 8**



**DATE: Friday May 8, 2015
TIME: 11:30 A.M. – 1:30 P.M.
PLACE: Legal Traditions Room, 4th Floor Municipal Building**

CHA MEMBERS PRESENT:

Scott Jolliffe (Chair)
Terry MacKenzie
Jane Kerr
Jim Cullen
Nikolas Marsall-Moritz
Mike McMordie
Murray Larkins
Pam Heard

REGRETS:

Sarah Meilleur (Vice Chair)
Geoff Ellwand
Daryl C. Betenia
Joni Carroll

ALSO IN ATTENDANCE:

Staff: Michelle Reid, Erin VanWijik, Whitney Smithers, David Down and Loretta Sequeira
Guests: Bob Van Wegen - Calgary Heritage Initiative

CHA2015-43 Opening – Welcome, Attendance, Introductions and Regrets

- Attendance as noted above.
- Volunteer hours were recorded.

CHA2015-44 Confirmation of the Agenda

Added to the Agenda - under Other Business:
1. Information shared by Pam H. on work done on the below positions:
CEO (Independent) and Administrator (contract)

MOVED by Pam Heard seconded by Nikolas Marsall-Moritz

That the Agenda with additions be approved.	
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CARRIED

CHA2015-45 Approval of the previous minutes

MOVED by Jim Cullen

That the Minutes of the April 10, 2015 meeting be approved.	
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CARRIED

CHA2015-46 Chair's Report

Reported by Scott Jolliffe (Chair), with discussion:

- No report shared at this meeting

MOVED BY Terry MacKenzie and seconded by Pam Heard

That the Chair's Report item with no updates be accepted.	
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CARRIED

CHA2015-47 Public Awareness Committee Report

Presented by Terry MacKenzie, PAC Chair with discussion:

- Preparations for the Walking Tour to be held on June 13 are underway and there are 15 people who have registered for the two sessions: 9 – 12 and 1 – 4.
- Jim C., Nikolas M. and Sarah M. will attend both sessions and help with welcoming guests and providing hand outs to attendees.
- Discussion ongoing for the Heritage Canada – The National Trust Conference 2015
- Heritage Matters - this programme is on hold as the search continues to find someone to lead it.
- CHA Report – discussion ongoing around the content, launch and sharing of the report.
- Terry M. attended the AGM's of CHI and Fort Calgary.
- Calgary Heritage Minute Premiere at the Plaza Theatre on Wednesday May 13 from 6.30 to 8.30 p.m. Local filmmaker launch – “Sisters” to be premiered.
- Murray L. presented the CHA Renewal report. A copy of this report will be delivered to the CHA Board on June 26, 2015. The Board will approve the copy before the report is printed and distributed to the stakeholders.

MOVED BY by Jim Cullen

That the report of the PAC committee be accepted.	
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CARRIED

CHA2015-48 Evaluation and Review Committee Report

Presented by Jim Cullen (E&R Chair) with discussion:

- No report presented at this meeting

CARRIED

CHA2015-49 Treasurer’s Report

Presented by Nikolas Marsall-Moritz (Treasurer) with discussion:

Guideline overview of the Budget was shared by Nikolas M.

- Protected reserve \$1,3338,000.00 cannot be touched
- Unrestricted account of \$360,543.00 as of January 1, 2014
- Expenses anticipated
- If CHA does not use the funds it goes to unrestricted reserve.

MOVED BY Nikolas Marsall-Moritz and seconded by Terry MacKenzie

That the Treasurer’s report be accepted	
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CARRIED

CHA2015-50 Heritage Planning Staff/Administration Report

Reported by Erin van Wijk, with some group discussion:

City Wide Projects:

- Comments provided on proposal for St George's Bridge Replacement & commemoration
- Attended Inglewood Bridge chartering session - Requested that CHA and CHI be included
- Main Streets/Corridors Program– Heritage Staff attending 2nd round of open houses: 9 Av, 4 St SW, Centre St & Edmonton Tr N, 1 Av NE, 14 St. & 33 Ave, 17 Av SW (Red Mile), Bowness Rd. The SOS's commissioned for these corridors are in their final drafts, to be posted online soon.
- GLSE - Attended workshop where two alignments were proposed. Support from Admin and attendees was for the original alignment but elevated. Impact to Snowdon Oils not determined but lessened from previous iterations due to CP track shift & elevation.
- Many Designation requests from property owners and CFD. Slated for July , Q4, Q12016 council

Development, Building & Land Use applications:

- DP for Fletcher's Grain Elevator - Includes addition and re-use into Retail/Apartment. Supported with comments indicating retention of materials where possible & additions be contemporary/subordinate.
- Lancaster Building/Simons Dept. Store – Detail Team Review complete. FM awaiting response
- Nimons project - LOC resurrected, working with FM on site layout constraints: June/July CPC/Council
- Barron Bldg - LOC approved at CPC, goes to council June 15. DP referred back to administration and was at CPC May 7: condition added to have CDE's documented as per protocol

- BP for the Bay main floor & 6th floor issued: Worked with applicants on heritage best practices
- BP St Louis under review. DP for restaurant on main floor under review. Both supported by Heritage.

Other:

- Participated in PIP 'community character' session April 18th
- Heritage Canada Conference Oct. 22 -24 – Indigenous Heritage Conference Oct. 21, serving on organizing committee
- Heritage Conservation Education discussions with Province and Dean of faculty of EVDS – ongoing
- Shadowing – 8 Planning Techs shadowed heritage staff since new year
- 2015 RAIC Festival will include some walking tours
- Erin attending National trust Conference in November (DC)

MOVED BY Terry MacKenzie and seconded by Nikolas Marsall-Moritz

That the Heritage Planning Staff/Administration Report be accepted.	
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CARRIED

CHA2015-51 Parks Report

Presented by Michele Reid with discussion:

Bowness Park

Tender closed
Café lease pending

Beltline Bowling Green

Detailed design continues

Riley Park

Bandstand design continues

Colonel Walker

Outdoor classroom design continues

Quarry Trail

“What we heard” is now up on the web

Fire Hall #6

Currently looking for a tenant

Providence ASP

The site visit was successful as our first trial

Evaluations

Ranchlands
Shagannappi Golf Course
Scarboro parks

Awareness

Lost spaces competition – one first nations themed entry and a few about historic buildings
SAIT students worked on a project using Paskapoo Slopes as the site

Heritage Canada Conference First Nations Day

Planning session was exciting, committed participants

National Historic Site Designations

Met with Parks Canada historian for Union Cemetery complex.

MOVED BY Mike McMordie and seconded by Jim Cullen

That the Parks report be accepted.	
<u>CARRIED</u>	

CHA2015-52 Other Business – Added to the Agenda

1. Information shared by Pam H. with discussion:
 - Next steps around hiring a CEO or Administrator role
 - Prioritize outcomes per CHA Board requirements
 - Salary structure for CEO and Administrator
 - Renewal Report – (CHA Board to do decide)
 - CHA Board to talk to City Clerks (Bonnie Hilford (403) 268-5878)
 - Scott J. (Chair) agreed for Pam H. and Jim C. to proceed with the work
2. Smokestack – Scott J. to write a letter to City Council in the next couple of weeks.
3. 2015 Royal Architects Institution of Canada (RAIC) Festival to be held at the Hyatt Regency Hotel 2015 June 3 – June 6.
4. Darryl Cariou will be moving to the Corporate Properties department in June, 2015 and a job posting both internal and external North America wide will be posted online in May, 2015.

CARRIED

CHA2015-53 Adjournment

MOVED BY Jim Cullen

That the CHA adjourn.	
<u>CARRIED</u>	

Next meeting June 12, 2015 in the Legal Traditions Room, 4th floor of Old City Hall.

CHA CHAIR

City Wide Policy and Integration