



**DATE: Friday September 9, 2016 TIME: 11:30 A.M. – 1:30 P.M.
PLACE: Legal Traditions Boardroom, 4th Floor Administration Building**

CHA MEMBERS PRESENT:

Scott Jolliffe (Chair)
 Sarah Meilleur (Vice-Chair)
 Jim Cullen (E&R Chair)
 Terry MacKenzie (PAC Chair)
 Nikolas Marsall-Moritz (Treasurer)
 Murray Larkins
 Geoff Ellwand
 Pam Heard
 Mike McMordie
 Sean Smith
 Jane Kerr

REGRETS:

Daryl Betenia

ALSO IN ATTENDANCE:

Executive Director: Josh Traptow
 City Staff: Kathy Dietrich, Clint Robertson,
 Erin van Wijk, Alastair Pollock
 Michelle Reid, Loretta Sequeira

Jaffar Markotic – University of Calgary,
 Student of Urban Planning

CHA2016-77 – Opening – Welcome, Attendance, Introductions and Regrets

- Called to order at 11:36AM
- Attendance as noted above.

CHA2016-78 – Confirmation of the Agenda

MOVED BY Jane Kerr

That the Agenda be approved.	
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CARRIED

CHA2016-79 – Approval of the previous minutes

MOVED BY Jim Cullen

That the Minutes of the June 10, 2016 meeting be approved	
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CARRIED

CHA2016-80 – Chair’s Report

Reported by Scott Jolliffe (Chair) with discussion:

- Josh and Scott attended the 100th year celebrations of the Centre Street Bridge.
- CHA Board Application process:
 - Josh and Scott led a discussion on the process that was followed in regards to the applications and appointments to the CHA.

- Josh and Scott met with the Executive Director & Director of Programming for Heritage Toronto while they were in Toronto last month.
- Attended the CHA Executive meeting where standard move forward things were discussed.
- Attended the E&R meeting.
- The Terms of Reference Governance Committee will be brought forward at the meeting today and Pam Heard has offered to chair this committee.
- Orman Residence - Scott presented a heritage plaque

For information

- Members were advised keep Josh informed if they know of any sites that deserve a plaque.
- There will be a media release on the plaque program to help generate some interest.
- CHA needs to promote the plaque program. Century Homes is interested in this program.

MOVED BY Sean Smith

That the Chair's Report be accepted.	
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CARRIED

CHA2016-81 – Executive Director's Report

Reported by Josh Traptow, Executive Director with discussion:

- **Lion Awards**
 - The Lion Awards went extremely well on July 28th.
 - A debrief was held with Jaime, Nik, Scott and Josh on August 11.
- **Miscellaneous**
 - Josh had lots of meetings over the summer months with various City staff and external groups.
 - The chair, vice-chair and ED met to review applications for the CHA and made a recommendation to Council. All expiring board members who reapplied have been recommended for re-appoint to the CHA.
 - A Tri-Community Heritage Meeting (Inglewood, Ramsay, Chinatown) was held to discuss heritage issues along with Greenline and Mainstreet planning.
 - The new Governance & Human Resources Committee will be working on some additional policies to bring to the board for approval.
 - Asia & Geoff represented the CHA at the Hillhurst Farmers Market.
 - While in Toronto last month Scott and Josh had the opportunity to have lunch with Heritage Toronto. It was a very interesting and helpful conversation.
 - Josh also met with the Ontario Heritage Trust while in Toronto.
 - The website is looking great. It should be done for the end of September.
 - Sean and Josh are also working on a generic information brochure for the CHA.

- Scott and Josh will be attending the Heritage Canada conference in Hamilton next month.
- The CHA will be taking part in Doors Open on Sept 24th.
- Stuart D., GM P&D will attend the October CHA Board meeting.
- 2018 Lion Awards – send your thoughts and ideas to Josh
- The CHA will look at presenting a Lion to the Lt. Gov as history is a theme of her mandate.
- The CHA held a roundtable with Kent Hehr on Sept 8th with various heritage stakeholders. The roundtable was very successful and the CHA will look at doing more of these types of events.

MOVED BY Sarah Meilleur

That the Executive Director’s Report be accepted.	
<u>CARRIED</u>	

CHA2016-82 – Treasurer’s Report

Presented by Nikolas Marsall-Moritz (Treasurer) with discussion:

- A one page summary report was sent out to CHA board members.
- The budget for the Lion Awards was under budget with expenditures at \$29,500. The budget was \$37,000.
- The General payroll is on budget.
- The website/collateral redesign projects are over what was budgeted in 2015 (prior to beginning the projects). However, the website is on budget for the approved contract amount. Both projects are using funds reallocated from the PAC special projects budget.
- There will be a more formal budgeting process in place for 2017, once the Executive Committee meets.

MOVED BY Mike McMordie

That the Treasurer’s report be accepted.	
<u>CARRIED</u>	

CHA2016-83 – Public Awareness Committee Report

Presented by Terry MacKenzie, (PAC Chair) with discussion:

June 2016 was the last PAC meeting and the discussion planning focuses were on:

- Completion of the planning for the Lion Awards,
- Plaque program and achievements,
- PAC Goals - meeting to review the business planning session of the duties to commence at the next PAC meeting.

Awareness of the upcoming events that relate to Heritage:

- 14th September, 2016 - Beakerhead will demonstrate the illumination of the exterior of the Lougheed house.
- The St. Louis Hotel will be taking part of Doors Open on Sept 14th and will be hosting a community Open House on Sept 13th.
- 4th of the Placemakers series titled “Building Character Restoring Historic sites” will take place on Sept 22nd, 2016. Doors open 5:00 pm St. Louis Hotel, 430 – 8 Ave SE.
- Terry MacKenzie (PAC Chair) will be resigning Oct 31st.

MOVED BY Nikolas Marsall-Moritz

That the report of the PAC committee be accepted.	
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CARRIED

CHA2016-84 - Evaluation and Review Committee Report

Presented by Jim Cullen (E&R Chair) with discussion:

- Jim received the framework proposal from Beverly Sandlack from the EVDS Department of the University of Calgary.
- Jim C., Clint R., Nikolas M., Scott J., and Josh T. will be meeting to review the proposal from the U of C and will be making a recommendation to the board.
- Jim received a list of sites of interest from the Calgary Heritage Initiative that will be added to the list of potential sites to be evaluated.

MOVED BY Nikolas Marsall-Moritz.

That the following sites, be added to the City’s Inventory of Evaluated Historic Resources:

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| <ul style="list-style-type: none">• Webster Residence (1912) – 2103 18 ST SW (Bankview)• Daniel McNeil Residence (1910) – 2116 5 ST SW (Cliff Bungalow)• N J McLaren Residence (1910) – 2118 5 ST SW (Cliff Bungalow)• Ernest S Leonard Residence (1910) – 2122 5 ST SW (Cliff Bungalow)• William J Gray Residence (1911) – 424 11A ST NW (Hillhurst)• Tuxedo Park School (1920) – 130 28 AV NE (Tuxedo Park)• Albert C Talbot Residence (1905) – 224 13 AV SW (Beltline)• Allan Residence (1950-51) – 930 Crescent RD NW (Rosedale)• Borland (Craik) Residence (1905-06) – 1123 10 ST SE (Ramsay)• East Sunnyside Grocery (1913) – 540 7 AC NW (Hillhurst/Sunnyside)• Reader Rock Garden (1914) – 325 25 AV SE & part of 3025 Spiller RD SE (Manchester Industrial) |
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CARRIED

MOVED BY Sean Smith

That the report of the E&R committee be accepted.	
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CARRIED

CHA2016-85 – Heritage Planning Staff/Administration Report

Reported by Clint Robertson, Senior Heritage Planner with discussion:

- North Hill Presbyterian Church designation bylaw was approved at 22 July PUD Committee of Council and will go to Sept 12 Council.
- Upcoming designations proposed for Dec and Jan Council meetings: Pugh Residence, White Residence, Ross Residence, Glenwood Manor, Holy Angels School, Cliff Bungalow School, Old YWCA; Confederation Park; and Reader Rock Garden. Designation requests also for Harvard Apts and College Apts.
- Main Streets & Green Line Planning Programmes (calgary.ca/mainstreets and Calgary.ca/greenline):
- Aug 18: Heritage, Main Street and Green Line planners attended a “Tri-Community Heritage Meeting” (Inglewood, Ramsay, Chinatown) to discuss heritage issues, in general, and specific to the Main Street / Green Line Planning.

Inglewood & Ramsay:

- A consultant is studying the merits/ possibility of density bonusing in Inglewood / Ramsay to determine if a system can be devised that would enable a heritage-density transfer program / and a community investment fund that could be used for conservation purposes - preliminary findings due mid September.
- The week of Oct 25 there will be a separate meeting for each Inglewood and Ramsay to discuss ARP amendments / potential land-use amendments in relation to heritage policy.
- Inglewood / Ramsay ARPs and potential land use amendments projected to go to January Calgary Planning Commission meeting and a March Council meeting.

1 Ave. NE:

- Heritage Planning staff compiled a windshield survey of the planning area to identify “heritage character” sites (contributing, contributing-altered, and non-contributing).
- Sept 26 & Oct 17 public stakeholders’ meetings to be held to discuss proposed ARP amendments.
- ARP amendments and potential land-use amendments to go to Dec 7 PUD meeting / Dec 15 Calgary Planning Commission meeting and the Feb 13 Council meeting.

Other Main Streets:

- Bowness Road (Montgomery) public stakeholders’ meetings Sept 28 and Oct 26.
- 17 Ave SE public stakeholders’ meetings Sept 29 and Oct 25.

Developed Areas Guidebook:

- Heritage Planning has provided content/policy to improve heritage conservation, heritage recognition, commemoration, and guidance on new development in heritage contexts.

- The Guidebook is slated to go to Dec 15 CPC and Feb 13 Council.
- Truth and Reconciliation Commission Call to Action & Indigenous Policy Framework: Heritage Planning involved, as a stakeholder in these two initiatives – the work and formulating policies is ongoing.
- Clint Robertson to be a presenter at CMLC’s Sept 22 “Pacemakers – East Village” event
- Clint Robertson to present on Calgary history to a Bow Valley College Canadian History class comprising immigrant youth (Sept 28).
- Summer student, Asia Walker, completed her work with heritage planning the last week of August. She compiled a ‘manual’ of all heritage planning practices, tasks and procedures; additionally, she completed several heritage evaluations and helped review and contributes to a variety of policy work.
- Alastair Pollock joined the heritage planning team on July 25; in the short term Alastair is working to accommodate numerous heritage designation requests and draft associated designation bylaws.

Development, Building & Land Use applications:

- DP for Eau Claire Market Phase 1 by Harvard Developments has been received. Heritage Planning staff working with City of Calgary Urban Strategies staff to accommodate Council’s Dec 7 directive to repeal/ amend the heritage designation on the smokestack and identify an alternate site for the smokestack. Administration continues to work through this.

For information:

1. Public engagement on The City Charter will span October 2016.
2. The Cultural Plan is to be presented at the SPC on Community & Protective Services on October 14, 2016.
3. Received a demolition permit for Willans Barn & Cabin located on the provincial lands at Fish Creek Park – the site is not on CHA heritage inventory.

Action Item: Clint to book a meeting with CHA members regarding “density bonusing.”

MOVED BY Terry MacKenzie

That the Heritage Planning Staff/Administration Report is accepted.	
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CARRIED

CHA2016-86 – Parks Report

Presented by Michelle Reid with discussion:

1. CLSP 2.2: Conservation (and redevelopment)

- Century Gardens
 - Detailed design underway.
- Bowness
 - Mini train opened!
- Colonel Walker/British American Refinery (Bend in the Bow – Pearce Estates portion)
 - Phase 2 conceptual design to be presented
 - When: Tuesday, September 13, 2016 5:00 PM - 7:00 PM
 - Where: Bow Habitat Station-Pearce Estate Park
- Beltline Bowling Green
 - Construction almost complete
- Confederation Park
 - What we heard report now available on line:
<http://www.calgary.ca/CSPS/Parks/Pages/Construction/Confederation-Park-Improvements.aspx>
- McHugh House
 - Transportation Infrastructure moving into the basement
- Reader Rock Garden
 - Fountain repairs complete

2. CLSP 2.3: Operations

- Head gardener at Reader is moving to BC – she will be missed at the garden
- Management plan for McDougall Cairn site underway

3. CLSP 2.4: Archaeological Resources and Culturally Significant Areas

- Participating in The City of Calgary’s response to the Truth and Reconciliation Report
- Continuing to participate in the Indigenous Policy Framework

4. CLSP 2.6: Designations

- Working on the designation bylaw for Confederation Park and Reader

5. CLSP 2.6: Education and Awareness

- Parks gave a walk and talk of the historic streetscapes in Rosedale for Historic Calgary Week.
- Parks gave a tour of the Walker House at Inglewood Bird Sanctuary.
- Historic Calgary Week also included a lecture by George Edworthy about the history of the Edworthy Homestead and park.

MOVED BY Jane Kerr

That the Parks Report is accepted.	
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CARRIED

CHA2016-87 – Other Business

1. Governance & Human Resources Committee Terms of Reference

MOVED BY Sean Smith.

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| <ul style="list-style-type: none">• That the CHA approve the creation and terms of reference for the Governance & Human Resources Committee (G&HRC) and appoint Pam Heard as chair of the committee. |
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CARRIED

2. In-camera Update

MOVED BY Jim Cullen

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| That the Calgary Heritage Authority move in-camera for an update on the following item: <ul style="list-style-type: none">• Update on CHA resourcing | |
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CARRIED

MOVED BY Sarah Meilleur

That the CHA moves out of in-camera.	
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CARRIED

CHA2016-88 – Adjournment

MOVED BY Nikolas Marsall-Moritz

That the CHA adjourn at 1:18PM.	
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CARRIED

Next meeting October 14, 2016 (second Friday) in the Legal Traditions Room, 4th floor of the Administration Building.

CHA CHAIR

Calgary Growth Strategies