



**DATE: Friday December 9, 2016 TIME: 11:30 A.M. – 1:30 P.M.
PLACE: Legal Traditions Boardroom, 4th Floor Administration Building**

CHA MEMBERS PRESENT:

Scott Jolliffe (Past-Chair)
Sarah Meilleur
Jim Cullen
Geoff Ellwand
Jane Kerr (Treasurer)
Mike McMordie
Murray Larkins
Pam Heard (Chair)
Sami Houry
Sean Smith
Trevor Kaiser
Nikolas Marsall-Moritz (Vice-Chair)

REGRETS:

Staff: Erin van Wijk, Alastair Pollock, Loretta Sequeira

STAFF:

Executive Director: Josh Traptow
City Staff: Kathy Dietrich, Michele Reid, Clint Robertson and Christa Duxbury

GUESTS:

CHI: Tristan Bauer

Update on the Bridgeland-Riverside Mainstreet by Desmond Blik, and Kevin Barton

CHA2016-112– Opening – Welcome, Attendance, Introductions and Regrets

- Called to order at 12:19PM.
- Attendance as noted above.

CHA2016-113 – Confirmation of the Agenda

MOVED BY Jane Kerr.

That the Agenda be approved.

CARRIED

CHA2016-114 – Approval of the previous minutes

MOVED BY Jim Cullen.

That the Minutes of the November 18, 2016 meeting be approved.

CARRIED

CHA2016-115 – Chair’s Report

Reported by Pam Heard with discussion:

- Pam is learning about the role and responsibilities of the chair.
- Will look to Scott for advice and background.

MOVED BY Sean Smith.

That the Chair's Report be accepted.

CARRIED

CHA2016-116 – Executive Director's Report

Reported by Josh Traptow (Executive Director) with discussion:

- The CHA now has General Liability and Directors & Officers Insurance through the Co-operators.
- The CHA office space is now up and running. We will be purchasing surplus computer equipment from the City of Calgary.
- With the space crunch at the Municipal Building we do have the ability to hold meetings at the new office space.
- Both Janet McCreedy and Jeanie Gartly will be joining PAC.
- Met with Sean and Murray Thursday morning to work on a work plan for PAC.
- Met with Jane and Nik regarding the CHA finances. This includes moving to QuickBooks for the 2017 books.
- Met with MNP (Myers Norris Penny) to better understand an audit process.
- Attended Planning & Urban Development (PUD) on Wednesday to support the designation of the Pugh Residence, which passed unanimously. That now makes 7 designations for 2016.
- A letter was sent to the Urban Strategy Lead regarding the Olympic Plaza bricks, a response was received and circulated but is also included below.
 - *At this time there are no plans to move any bricks from Olympic Plaza. The bricks will be in place until the next phase of the Olympic Plaza Cultural District project which is yet to be determined. We acknowledge that Calgarians are immensely proud of their Olympic legacy and The City especially recognizes the significant connection citizens have with donor bricks in Olympic Plaza. We are working on how we can continue to honour that legacy of the Olympic brick program while at the same time address the limitations that have arisen from their fragile condition.*
 - *For more information on the Olympic Plaza Cultural District, visit www.calgary.ca/myOPCD. Question or comments can be sent to myOPCD@calgary.ca. Should donors wish to be contacted personally with future updates they can provide information through 311 or myOPCD@calgary.ca.*
- Had a discussion with Erin Collin (Finance Lead) about the CHA's request to transfer funds from the reserve. It helped her to better understand how the CHA is incorporated and how we operate.
- A letter was sent to City Council to seek clarification on the appointment process to BCC's
- The CHA letter will be sent to MP Peter van Loan in support of this bill for the federal heritage tax credit.
 - The letter will also be copied to all Calgary MPs.
- The signing authorities for the CHA have been updated as per the motion made at the last board meeting.

- The agenda for the Dec 19th roundtable with Minister Miranda has been submitted to his office.
- The CRA has very clear guidelines on what is a “charitable activity” so the CRA will review CHA bylaws (CHA Act) and whether the activities we undertake are considered charitable, if CRA disagrees, our legislation would need to be amended.
- Amending our legislation would not be an easy process, it would require the CHA to petition the Legislative Assembly to amend our private bill. It would be a significant investment in terms of time, resources and money.
- The majority of applications to become a charitable organization are not approved on first pass, and require extensive time and work to find ground acceptable by the CRA.
- Geoff inquired about the Olympic bricks. We have sent a letter asking about the bricks; how they concluded that the bricks aren’t salvageable. As there is currently no real funding or plan in place currently, there is currently no plan for the bricks. Carlie Ferguson to engage CHA when they have the ball rolling on the project to find an acceptable solution or relocation of the bricks.

MOVED BY Mike McMordie.

That the Executive Director’s Report be accepted.

CARRIED

CHA2016-117 – Treasurer’s Report

Presented by Jane Kerr (Treasurer) with discussion:

- Moving forward, we will put our treasury report into QuickBooks due to the larger size of the figures involved, also permitting monthly summaries in future, and year-end financials if needed.
- Sami H. inquired about the Treasurer’s income spreadsheet. Nick NM. explained that he had inherited the spreadsheet, and had not fully modified it to represent the accounts as accurately as possible.
- Sarah M. pointed out that the reserve interest is showing that we have not gotten anything from the former \$12,000/qtr. Josh explained that it’s just the way the money is represented in the accounting record.
- Josh T. future of the reserve account will be discussed at the financial meeting.
- Jane K. elaborated that we’ll have more clarity as our new system evolves.

MOVED BY Sarah Meilleur.

That the Treasurer’s report be accepted.

CARRIED

CHA2016-118 – Evaluation & Review Committee Report

Presented by Nikolas Marsall-Moritz, with discussion.

- It was noted in the E&R minutes that the John Coventry Residence should be added as a site with *Community Wide Significance*, not City Wide Significance.
- Sean suggested adding running totals to the CHA website of the number of evaluations and designations completed each year.

MOVED by Sarah Meilleur.

That the following sites be updated or added to the Inventory of Evaluated Historic Resources.

- **Cross Residence (1912) – 1240 8 AV SE (Inglewood)**
- **Gerlitz (1912) – 402 6A ST NE (aka 728 2 AV NE) (Bridgeland)**
- **John Coventry Residence (1911) – 44 New ST SE (Inglewood)**
- **McDowell Duplex (1912) – 219-221 7A ST NE (Bridgeland)**
- **Oscar England Residence (1911) – 46 New ST SE (Inglewood)**
- **Rouleau Residence (1912) – 1240 8 AV SE (Mission)**
- **Shuler's Grocery (1912) – 1104 1 AV NE (Bridgeland)**
- **St. Mary's Parish Hall / CNR Station (1905) – 141 18 AV SW (Mission)**

CARRIED

MOVED BY Jim Cullen.

That the E&R Committee Report be accepted with the noted corrections.

CARRIED

CHA2016-119 – Heritage Planning Staff/Administration Report

Reported by Clint Robertson, Senior Heritage Planner with discussion:

- Designations:
 - Jan 11 PUD/ Jan 23 Council:
 - Holy Angels School
 - Cliff Bungalow School
 - Confederation Park
 - Reader Rock Garden
 - James A. Ross Residence (1421 10 Av SE)
 - Feb 8 PUD: Repeal of Smokestack Designation Bylaw; other designations TBD
 - Heritage Strategy Update: Heritage Planning is scoping how to update the 2008 Heritage Strategy, or development of an 'Action Plan' for 2017
 - Main Street Planning: Heritage Planning is working with Main Street planning colleagues to develop a strategy for increasing the density in the Bridgeland planning area (1 Av NE / 4 St NE/ Edmonton Tr NE) and providing heritage conservation incentives. Council / Committee dates TBD
 - Inglewood / Ramsay ARP planning: Heritage Planning continues to work with the ARP planning colleagues and consultant to refine a heritage conservation policy as part of the ARP planning. Council / Committee dates TBD
 - Developed Areas Guidebook: Feb 23 Calgary Planning Commission / April 10 Council
 - Peter Van Loan put forward a motion (private members bill) to get a 20% tax credit for the rehabilitation of historic property. CHA is sending a letter of support for this motion. We're copying Catherine McKenna and other MPs.
 - Josh T. to speak to the City about sending a letter of support.
 - In USA, Federal Parks issues a tax credit. In states where federal tax credit is matched at the state level, rehabilitation is more significant.
 - Clint is discussing the benefits of such a program here that would include residential as well as commercial buildings. Work to be completed within a standard of guidelines, and an architect would have to certify the work.

MOVED BY Mike McMordie.

That the Heritage Planning Staff/Administration Report is accepted.	
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CARRIED

CHA2016-120 – Park’s Report

Presented by Michelle Reid with discussion.

1. CLSP 2.2: Conservation (and redevelopment)
 - Century Gardens
 - DL application submitted
 - Fire Hall #6
 - Continue to work to secure a tenant
 - McHugh House
 - Continue to work with Transportation Infrastructure to have them occupy the building as a site office for the 17th Avenue improvements
2. CLSP 2.4: Archaeological Resources and Culturally Significant Areas
 - First Draft of the Indigenous Policy Framework complete
 - Continue to advance The City of Calgary’s response to the Truth and Reconciliation Report
3. CLSP 2.6: Education and Awareness
 - Working with Public Art on establishing a project adjacent to the remains of Calgary’s only Residential School Site. Project slated for 2017.
 - Working on a winter celebration for January 2017 as the beginning of 2017 in Parks
4. CLSP 2.8: Collaboration and Partnerships
 - Working with ACAD to create banners for celebrating Canada’s 150 in 2017

MOVED BY Sami Houry.

That the Parks Report is accepted.	
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CARRIED

CHA2016-121 – Other Business

Discussion: Re-designation of the smokestack

- How would the CHA deal with the de-designation – how do we feel about that?
- We now have a situation of de-designation, then a move, then re-designation. We’ll have to decide if we want to support the re-designation of the smokestack.
- Clint advised that the City intends to protect it by legal agreement until it gets up on its new site, and then get it re-designated.
- Alberta Historical Resource Foundation (AHRF) will not provide to grants to resources that have been moved from their original location. However, in this case, we’re no longer worried about provincial funding.
- Some of the Battalion numbers have already been moved, the City designated them in January.
- It was noted that moved resources may regain significance once they have been moved, i.e. The Battalion Numbers that have been in their current location for 30 years.
- CHA should establish evaluation criteria that they can work through, making thoughtful considerations to avoid being arbitrary about decisions. We need a process, and it has to be documented.

CHA2016-122 – In-Camera Session – not needed

CHA2016-123 – Adjournment

MOVED BY Scott Jolliffe.

That the CHA adjourn 1:23PM for the Board picture.	
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CARRIED

Next meeting January 13, 2017 (second Friday) in the Legal Traditions Room, 4th floor of the Administration Building.

CHA CHAIR

CHA EXECUTIVE DIRECTOR